

**AGENDA  
COUNCIL MEETING  
MONDAY, FEBRUARY 24, 2025**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:** \_\_\_ Susan Barto \_\_\_ Jenny Benner \_\_\_ Becky Ricketts \_\_\_ Mardy Sidebottom \_\_\_ Vicki Stanley \_\_\_ Amy Stuber \_\_\_ Jim Yates \_\_\_ City Attorney, John Singler

**4. APPROVAL OF MINUTES:** January 27, 2025 Council Minutes

**5. TREASURER'S REPORT**

**6. POLICE REPORT**

**7. UNFINISHED/OLD BUSINESS:**

**a. AUDIT REPORT**

**b. ORDINANCE #1-27-25 – 2<sup>nd</sup> Reading – Authorizing Mayor to Enter into a Uniform Franchise Agreement**

**8. NEW BUSINESS:**

**a. ORDINANCE #2-24-25 – 1<sup>st</sup> Reading – Relating To Employee Authority in Matters of Immigration**

**b. Police HQ Furniture Bid Opening**

**c. MUNICIPAL ORDER #2-24-25A - Bowen Elementary Grant**

**9. ANNOUNCEMENTS:** Caucus Meeting – March 17, 2025- 6:00pm  
Council Meeting – March 24, 2025-6:00pm

**10. OTHER BUSINESS**

**11. OPEN FLOOR**

**12. ADJOURNMENT**

**CITY OF LYNDON  
COUNCIL MEETING MINUTES  
MONDAY, FEBRUARY 24, 2025**

Mayor Brent Hagan called the Council Meeting to order at 6:00 p.m. The Pledge of Allegiance was recited. Those council members present: Susan Barto, Jenny Benner, Becky Ricketts, Mardy Sidebottom, Vicki Stanley, Amy Stuber and City Attorney, John Singler. Council member Jim Yates was absent at roll call. Lyndon Police Chief and a few guests were present.

A motion was made by Becky Ricketts, seconded by Mardy Sidebottom to approve the minutes of the January 27, 2024 Council Meeting. Motion carried unanimously. There was no Caucus Meeting in February.

The City Treasurer, Sonya Kaiser, read the Treasurer's Report which will be filed for audit. Ending balance for February 1, 2025 was \$2,514,315.29. Council members questioned several entries on check registry and Ms. Kaiser and Mayor Hagan answered those questions in detail.

Police Chief, Rob Schroeder gave a summary of the January police report and council asked a few questions.

Jim Yates arrived at 6:06.

Mayor Hagan moved on with action on the audit and asked if council had any questions. Council member, Amy Stuber, passed out copies of the audit report with many notations made by a CPA she asked to review. She spoke about several of the notations and stated in her opinion there are too many inconsistencies for her to approve the audit. Council member Vicki Stanley asked Ms. Stuber if these notations were to mark reporting errors and Ms. Stuber stated she believes it is the auditor's practices and not the city's offense. The Mayor explained this will likely be the last audit Mr. Paulmann will do for Lyndon and talked about why he was hired since the larger companies were not interested in examining ARPA grants the city was receiving at that time. Discussion was held about the auditor's recommendation to pursue outside help from CPA to improve audit process and Quickbook audit trails. Council member, Jenny Benner asked City Attorney if council doesn't approve this audit tonight, what ramifications would the city face. Mr. Singler gave examples of what the city could choose to do and/or the consequences that could be imposed if city doesn't submit by March 1st. Discussion was held. Mr. Singler suggested to Ms. Stuber if the City pays the CPA she had review the audit if they would come in and give the city his recommendations. She said she didn't know if he would be willing to do so. Ms. Stanley asked if we can send the audit back to Mr. Paulmann to correct issues. Council member Susan Barto did not agree because she cannot understand him in presentation. Mr. Singler suggested the City to hire an outside CPA to help with all the issues and Ms. Stuber asked if there was an authority that will review it without having to pay and Mr. Singler stated she could send to the state auditor. More discussion was held about hiring a CPA and ultimately Ms. Stuber stated the CPA she had review the audit said they were not interested in reviewing for the city council and she stated they are not good with public speaking.

Mayor Hagan stated he will scan the notations on the audit and send it to Mr. Paulmann to fix the issues and wait for his response. Council member Mardy Sidebottom asked for clarification that the city could send in the audit as is to meet the deadline and then send in a corrected version afterwards. Mr. Singler stated that would be acceptable. There was no support in approving audit as is. In the meantime, Ms. Ricketts suggested the city contact Department of Local Government to ask for an extension.

**ORDINANCE #1-27-25- 2<sup>nd</sup> Reading – Authorizing Mayor to Enter into a Uniform Franchise Agreement with Lumos Fiber** – Grace Simrall with Lumos Fiber attended meeting to present Lumos Fiber’s plan to install their internet service in Lyndon. Council asked questions about installation and benefits of their company. A motion was made by Becky Ricketts, seconded by Vicki Stanley to have Mr. Singler give a second reading of Ordinance #1-7-25. Mr. Singler gave the second reading. A motion was made by Becky Ricketts, seconded by Susan Barto to approve Ordinance #1-7-25. Upon roll call vote, the following voted “aye”: Susan Barto, Jenny Benner, Becky Ricketts, Mardy Sidebottom, Vicki Stanley, Amy Stuber and Jim Yates. No one voted “nay”. Motion carried unanimously.

Mayor Hagan spoke about a new ordinance on the agenda regarding employee authority in matters of immigration and asked council how they would like to proceed. Ms. Barto suggested no action at this time. Ms. Stanley asked for clarification from Chief Schroeder about how it affects their authority. Chief explained in depth the Lyndon department does not assist with immigration, that is left up to the federal government. He also explained the ordinance prohibits officers from asking offenders about immigration status however, in some cases, it helps to understand the factors of their specific situation. He feels this ordinance will create a target on the department. No action was taken.

Mayor Hagan mentioned the bids for the police headquarters furniture were due today. Two submissions were received. The Mayor mentioned he and the police command staff reviewed the plan and cut the scope by half. Abigail Canfield with LMH Architecture was present and assisted with the bids. She explained the process to try and get furniture ordered to ship by the target opening date of the headquarters. Discussion was held about budgeting for the furniture. Mr. Singler opened both bids from IDNA and Munson Business Interiors. There were a few alternates with IDNA and only one bid with both floors as specified from Munson. Discussion was held. Ms. Canfield will comprise all the quotes and will supply a comparison sheet for council within a few days. Mayor stated a special meeting will be called for the audit approval and depending on timing, will likely add the bid approval to that meeting for action as well. Ms. Benner clarified a statement the Mayor said earlier about using budget projection from capital projects for this use. He confirmed and added there was some savings with change orders on the entire headquarters project and is not concerned about going overbudget.

Mayor brought up a grant received by Bowen Elementary to purchase equipment for their technology program. Council Member, Mardy Sidebottom asked for reminder if council spoke about holding grant requests while the city continues to figure out financials. She did not have an issue with approving and no one else showed cause for concern. A motion was made by Amy Stuber, seconded by Becky Ricketts to approve grant for \$9,996.49. Motion carried unanimously.

**OTHER BUSINESS:**

Vicki Stanely requested discussion on proceeding with Ad Hoc Committee to seek more ways to acquire income and get business leaders involved in that decision making process. Mayor brought up the mission statement of the committee needs to be revised since one of the goals was to study the current occupational tax which has already been lowered to 0.75%. Discussion was held on other goals that should be explored and Ms. Stanley wants to continue with committee. The Mayor asked for 3 volunteers from council. Vicki Stanley, Becky Ricketts and Jim Yates agreed to volunteer and 4 members of the business committee are needed according to the municipal order passed. Ms. Stanley will be in charge to find those business members, conduct 4 meetings, take minutes of meetings with presentation at public meetings to update council.

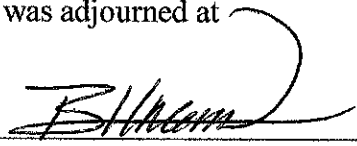
Ms. Stuber inquired about also having an audit/budgetary committee to discuss city spending and ways to stay in good financial standing. Mr. Singler recommended, with an establishment of any new committee, have a municipal order in place that specifies the purpose of the committee and what it sets out to accomplish. The council will then take a vote.

Becky Ricketts announced she has been in contact with Metro Council Members, Marilyn Parker and Paula McCraney about helping with speed signs in the city. Discussion held with Police Chief about the type of signs they need. Mayor said he has been speaking with both and those signs provided by Metro will only be Metro right-of-way and they will let him know when they get the approval.

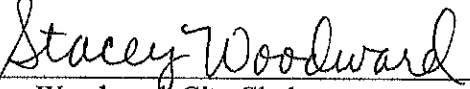
A few other things were brought up including audio equipment for assembly hall, clarification on next steps with audit, special meetings, and Ms. Stuber brought attention to a budget projection with utilities on an income statement ending on December 31, 2024. Mayor Hagan stated he will have to look into that and give her an update at a later date. Ms. Stuber requested it be amended before city goes over budget.

No one chose to speak from audience.

**ADJOURNMENT:** There being no further business the meeting was adjourned at 7:31 p.m.

  
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Brent Hagan, Mayor

ATTEST:

  
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Stacey Woodward, City Clerk