

**CITY OF LYNDON
SPECIAL MEETING MINUTES
MONDAY, MAY 20, 2024**

Mayor Brent Hagan called the Special Meeting to order at 5:00 p.m. for the purpose of the regular council meeting agenda since the fourth Monday falls on Memorial Day. The pledge to the American Flag was recited. Those present: Susan Barto, Jenny Benner, Carla Nalley, Becky Ricketts, Mardy Sidebottom, Vicki Stanely, Amy Stuber and City Attorney, John Singler. Lyndon Police Chief, Rob Schroeder and other guests were present.

A motion was made by Vicki Stanley, seconded by Susan Barto to approve the minutes of the April 22, 2024 Council Meeting. Motion carried unanimously. A motion was made by Carla Nalley, seconded by Becky Ricketts to approve the minutes of the May 7, 2024 Special Meeting Minutes. Motion carried unanimously.

The Treasurer's Report was read by the City Clerk which will be filed for audit. Ending balance for May 1, 2024, was \$2,052,3526.20.

The Mayor introduced Mera Corlett, candidate for Metro Council District 18, and allowed her to speak before continuing with agenda. Ms. Corlett talked about her desire for community connection and asked council to consider her for council seat in November. She brought handouts as well.

GROUNDS MAINTENANCE BID OPENING- Mayor Hagan stated two bids were submitted. City Attorney, John Singler opened the first bid from Charlie's Handyman Service who quoted \$65,700/yr for 3 years. Mr. Singler opened the bid from Lawnco, Inc. quoted 1st year, \$68,054; 2nd year, \$70,140; 3rd year \$72,247. The Mayor detailed each maintained area in the bid specifications. A motion was made by Susan Barto to approve current contractor Lawnco because they are a Lyndon business, seconded by Mardy Sidebottom to approve the bid from Lawnco since they have always done an excellent job. Motion carried unanimously.

TAX PUBLIC HEARING- Mr. Singler explained the need for a tax hearing. Property assessments have increased and the calculation of 4% compensating rate would normally lower the tax rate. In order to exceed the compensating rate and keep the same rate at .13, a hearing must be held for public comment per KRS 132.027. Mr. Singler read the public notice for the hearing. The floor was opened and no one chose to speak.

ORDINANCE #4-22-24 – 2nd Reading- Ad Valorem Tax Ordinance for 2024-2025 – Motion was made by Carla Nalley, seconded by Jenny Benner to have City Attorney John Singler give a second reading of Ordinance #4-22-24. Motion carried unanimously. Mr. Singler gave the second reading by summary. A motion was made by Mardy Sidebottom, seconded by Susan Barto to approve Ordinance #4-22-24. Upon roll call vote, the following voted "aye": Susan Barto, Jenny Benner, Carla Nalley, Becky Ricketts, Mardy Sidebottom, Vicki Stanely, Amy Stuber. No one voted "nay". Motion carried unanimously.

MUNICIPAL ORDER #5-20-24- Concerning Police Headquarters Project at 908 Ormsby Lane- Mr. Singler reminded council the first bids were rejected and new plans were prepared by LMH Architecture. This municipal order is to approve the new plans by recommendation of the Police Headquarters Committee in order to re-bid project. Vicki Stanley, committee member, stated the committee has reviewed the plans but were not aware the bids have already been released. The Mayor stated to his understanding the architects followed the timeline that was communicated in March which specified May 13th to release bids. Discussion was held. Vicki Stanley made a motion to approve the Municipal Order #5-20-24. Becky Ricketts asked if a special meeting needs to be held to open the bids in public meeting. Discussion held to push the date to the 17th and open bids at a regularly scheduled Caucus meeting. Mr. Singler stated to reflect the date in the motion. Also, Jenner Benner brought up the possibility of using the Lyndon Park Lane as the site of a brand-new police department and maybe City Hall/Community Center. Discussion was held about cost and time of planning. Council members expressed their thoughts and ultimately a second motion was made from Carla Nalley to approve the Municipal Order #5-20-24. Motion carried unanimously. Mayor Hagan reiterated bids will be opened on June 17th at the 6:00pm Caucus Meeting.

MUNICIPAL ORDER #5-20-24A – Approving Revised Detailed District Development Plan with Waivers for 9901 Forest Green Blvd. – Mr. Singler gave details of the revised plan. A motion was made by Vicki Stanley, seconded by Mardy Sidebottom to approve Municipal Order #5-20-24A. Motion carried unanimously. Mr. Singler asked for a clerical change to language on order to include the two waivers in the approval section. Discussion was held regarding the sidewalk waiver.

MUNICIPAL ORDER #5-20-24B- YMCA Grant Request for \$10,000– Vicki Stanley asked if it's possible that the council can limited the funds be used for only Lyndon residents. Mr. Singler stated the grants do not have to be regulated, the taxpayer money goes towards a "public purpose" and it's the council decision if that purpose is met according to their application. Discussion held. Ms. Stanley is concerned how money will be allocated. Jenny Benner who worked for the YMCA assured her it is for a good cause. A motion was made by Amy Stuber, seconded by Jenny Benner to approve the \$10,000 requested to help fund free programs at the Northeast YMCA. Motion carried unanimously.

MUNICIPAL ORDER #5-20-24C- Alley Cat Grant Request for \$5,000 – Mayor laid out details. Motion was made by Becky Ricketts, seconded by Amy Stuber to approve grant for \$5,000. Motion carried unanimously.

RESOLUTION #5-20-24D- Mayor Authorization to Enter into Agreement with Homeland Security – Police Chief, Rob Schroeder explained the grant to fund purchase of controlled rifles. A motion was made by Amy Stuber, seconded by Becky Ricketts to approve Resolution #5-20-24D. Motion carried unanimously.

MUNICIPAL ORDER #5-20-24E- Declaring Police Vehicles as Surplus Property – Mayor listed what vehicles will be sold at public auction. Amy Stuber asked how many vehicles left will department have that are not assigned to officers. Chief quoted more than 7, plenty to have as additional. Mayor stated some of those will eventually be phased out. A motion was made by

Susan Barto, seconded by Amy Stuber to approve Municipal Order #5-20-24E. Motion carried unanimously.

ANNOUNCEMENTS: Mayor Hagan announced he has been appointed President of the Jefferson County League of Cities and would like to invite anyone to attend Government Night at the Bats game on June 13th, tickets are available. He will be throwing out the first pitch.

Then next Caucus Meeting will be June 17th and Council Meeting will be June 24th, both at 6:00pm. Summer Festival will be June 14th and 15th. Discussion held.


OTHER BUSINESS: Susan Barto asked for update on MSD regarding Ormsby Lane project. Mayor Hagan stated he has not heard but ready to start when they do confirm.

OPEN FLOOR: Brian Keisler, UPS employee, asked how many people have complied and how much has the city earned from the occupational tax in quarter one? Mayor Hagan stated the number of employees has not been confirmed but should have more info after July 1. The total amount acquired in Q1 was just over \$1M and a few more have come in. More discussion held. Mr. Keisler asked how council will evaluate if rate will be adjusted. Mayor explained the amount the city has projected to get is no where near the high amount concerned employees thought it would bring in. It is the council's decision to adjust the rate if they find it necessary. Vicki Stanley spoke up that she does want to review the rate for the future. More discussion was held. Mr. Kiesler asked council to consider the occupational tax and property tax be more equal in return.

Jeff Wafford, UPS employee, inquired if the city is waiting on any large employers to comply. The Mayor informed him it is the few small businesses that still may not be aware but all the large employers have paid. Mr. Kiesler asked if certain service businesses that come into Lyndon to do work are subject to the tax. Mayor Hagan stated they are required to pay and the city will continue efforts to reach those people.

Vicki Stanley asked what the city's plan will be for Lyndon Park Lane and is it possible to recruit a developer. Mayor Hagan stated he could send out a request for proposals for council to review and eventually publish those to see if any developers are interested. Discussion opened up on ideas. Mayor stated he will add that to agenda in June along with the second reading of the Budget ordinance.

There being no further business, the meeting was adjourned at 7:01p.m.



Brent Hagan, Mayor

ATTEST:



Stacey Woodward, City Clerk